THE HEART OF HASTINGS HOSPICE TABLE OF CONTENTS FOR THE YEAR ENDED MARCH 31, 2023

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Welch LLP®

INDEPENDENT AUDITOR'S REPORT

To the Directors of Heart of Hastings Hospice

Qualified Opinion

We have audited the financial statements of HEART OF HASTINGS HOSPICE, which comprise the statement of financial position as at March 31, 2023, and the statements of changes in fund balances, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the **Basis for Qualified Opinion** section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2023, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the **Auditor's Responsibilities for the Audit of the Financial Statements** section of our report.

We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

In common with many charitable organizations, HEART OF HASTINGS HOSPICE derives revenue from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, excess of revenue over expenses, and cash flows from operations for the years ended March 31, 2023 and 2022, current assets as at March 31, 2023 and 2022 and net assets as at April 1 and March 31 for both the 2023 and 2022 years. Our audit opinion on the financial statements for the year ended March 31, 2022 was modified accordingly because of the possible effects of this limitation on scope.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of expressing an
 opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Picton, Ontario June 26, 2023

CHARTERED PROFESSIONAL ACCOUNTANTS
LICENSED PUBLIC ACCOUNTANTS

WelchLLP

THE HEART OF HASTINGS HOSPICE (Incorporated under the laws of Ontario) STATEMENT OF FINANCIAL POSITION AS AT MARCH 31, 2023

ASSETS	Residential Fund \$	Volunteer Visiting Fund \$	Special Program Fund	2023 \$	2022 \$
CURRENT					
Cash ·	184,628		_	184,628	105,134
Term deposits	179,565	_	_	179,565	569,550
Accounts receivable	89,644	-	_	89,644	59,805
Sales tax rebate receivable	15,359	_		15,359	7,990
Prepaid event expenditures	25,589			25,589	22,157
	494,785	-		494,785	764,636
TANGIBLE CAPITAL ASSETS (note 2)					
Cost	990,420	-	_	990,420	508,960
Accumulated amortization	(284,549)			(284,549)	(237,065)
	705,871			705,871	271,895
	1,200,656		-	1,200,656	1,036,531
LIABILITIES					
CURRENT					
Accounts payable and accrued liabilities	73,853	-	-	73,853	89,748
Deferred event revenue	65,317		-	65,317	497
LONG TERM	139,170			139,170	90,245
Deferred revenue capital (note 3)	160,669				
Deferred capital expansion fund (note 3)	258,179		•	160,669	180,697
Loan payable (note 4)	250,179		-	258,179	147,004
Hours Payable (Hote 1)	418,848			418,848	327,701
			0-	410,040	321,101
FUND BALANCES					
Unrestricted	642,638		-	642,638	618,585
Restricted	-				,
	642,638			642,638	618,585
	1,200,656			1,200,656	1,036,531

Approved by:		
Director	·	_
Director		_

THE HEART OF HASTINGS HOSPICE STATEMENT OF CHANGES IN FUND BALANCES ALL FUNDS FOR THE YEAR ENDED MARCH 31, 2023

FUND BALANCES	Residential Fund \$	Volunteer Visiting Fund \$	Special Programs Fund \$	2023 \$	2022 \$
BEGINNING OF YEAR	618,585			618,585	523,247
Excess (deficiency) of revenue over expenditures	96,515	(72,459)	(3)	24,053	95,338
Interfund receipts (contributions)	(72,462)	72,459	3		-
END OF YEAR	642,638			642,638	618,585

THE HEART OF HASTINGS HOSPICE STATEMENT OF OPERATIONS FOR THE YEAR ENDING MARCH 31, 2023

	Residential Fund \$	Volunteer Visiting Fund \$	Special Programs Fund \$	2023 \$	2022 \$
REVENUES					
Government of Canada (note 8)	-	4,667	_	4,667	61,170
Home and Community Care Support Services		.,		4,007	01,170
- Residential bed hospice services	316,903			316,903	177,900
- Contracted visiting hospice services	•	82,862	-	82.862	81,652
Ontario Trillium Foundation		,	19,600	19,600	54,862
Other private foundation support	11,931	-	-	11,931	552
Donations	49,520	-	-	49,520	97,130
Deferred capital donations	32,116	1,737	_	33,853	22,032
Rent	11,400		-	11,400	10,200
Municipal grants (note 9)	11,000		_	11,000	.0,200
Fundraising and Interest	184,667	-	-	184,667	148,490
	617,537	89,266	19,600	726,403	653,988
		·———			
EXPENDITURES					
Advertising and recruitment	655		_	655	3,378
Amortization	44,423	3,061	_	47,484	31,435
Fundraising expenses	40,630	-	_	40,630	32,928
House repair and maintenance	21,052	_		21,052	18,365
Insurance	5,834	2,994	_	8,828	5,856
Interest and bank charges	37		_	37	68
Memberships	-	4,265	_	4,265	2.940
Office	10,939	14,404	_	25,343	19.993
Professional fees	3,373	9.284	_	12,657	11,804
Rent		11,400	-	11,400	10,200
Staff expenses	1,119	10,262	2,694	14,075	27,526
Telephone	•	2,714	_,	2,714	2,162
Volunteer expenses		2,644	-	2,644	1,331
Wages and benefits	392,960	100,697	16,909	510,566	390,664
	521,022	161,725	19,603	702,350	558,650
EXCESS (DEFICIENCY) OF					
REVENUE OVER EXPENDITURES	96,515	(72,459)	(3)	24,053	95,338

THE HEART OF HASTINGS HOSPICE SCHEDULE OF FUND OPERATIONS RESIDENTIAL HOSPICE FUND FOR THE YEAR ENDING MARCH 31, 2023

	2023 \$	2022 \$
REVENUES		
Government of Canada		20.000
Home and Community Care Support Services	-	32,699
- Residential bed hospice services	316,903	177.900
Private Foundation support	11,931	177,900 552
Rent	11,400	10,200
Donations	49,520	97.130
Deferred capital donations	32,116	18,291
Municipal grants	11.000	10,291
Fundraising and interest	184,667	449.400
	104,007	148,490
	617,537	485,262
EXPENDITURES		
Advertising and recruitment	655	3,378
Amortization	44,423	27,652
Fundraising expenses	40,630	32,928
House repair and maintenance	21,052	18,365
Insurance	5,834	3,865
Interest and bank charges	.37	68
Office	10,939	9.798
Professional fees	3,373	4,421
Staff expenses	1,119	5,367
Wages and benefits	392,960	267,757
	521,022	373,599
EXCESS OF REVENUE OVER EXPENDITURES	96,515	111,663

THE HEART OF HASTINGS HOSPICE SCHEDULE OF FUND OPERATIONS VOLUNTEER VISITING FUND FOR THE YEAR ENDING MARCH 31, 2023

	2023 \$	2022 \$
REVENUE		•
Government of Canada	4,667	20 474
Contracted Visiting Hospice services	4,007	28,471
- Annual contract	82,862	81,652
Private Foundation support	02,002	01,052
Deferred capital donations	1,737	3,741
	89,266	113,864
EXPENDITURES		
Amortization	3,061	3,783
Insurance	2,994	1,991
Memberships	4,265	2,940
Office, printing and postage	14,404	10,195
Professional fees	9,284	7,383
Rent Staff expenditures:	11,400	10,200
Training and recognition	40.000	
Telephone	10,262	6,600
Volunteer expenditures:	2,714	2,162
Travel, training and recognition	2,644	1,331
Wages and benefits	100,697	84,403
		,
	161,725	130,988
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(70.45A)	47.400
EXCESS (SELICITION) OF MEATINGE CARM EXCENDINGS	(72,459)	(17,124)

THE HEART OF HASTINGS HOSPICE SCHEDULE OF FUND OPERATIONS SPECIAL PROGRAMS FUND FOR THE YEAR ENDED MARCH 31, 2023

•	2023 \$	2022 \$
REVENUE Ontario Trillium Foundation	19,600	54,862
	19,600	54,862
EXPENDITURES Ontario Trillium Foundation Staff expenditures Wages and benefits	2,694 16,909	15,559 38,504
	19,603	54,063
EXCESS REVENUE OVER EXPENDITURES	(3)	799

THE HEART OF HASTINGS HOSPICE STATEMENT OF CASH FLOWS FOR THE YEAR ENDED MARCH 31, 2023

	2023 \$	2022 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Excess revenues over expenditures	24,053	95,338
Adjustment for:		
Amortization of tangible capital assets	47.484	31,435
Amortization of deferred revenue capital	(33,853)	(22,032)
11-	13,631	9,403
Changes in non-cash working capital components:		
Accounts receivable	(29,839)	(46,698)
Sales tax rebate receivable	(7,369)	(517)
Prepaid expenditures	(3,432)	(4,220)
Accounts payable and accrued liabilities Deferred revenue	(15,896)	42,722
Deferred revenue - new contributions	64,820	(49,511)
Debt forgiveness recognized	125,000	99,412
Net cash from operating activities	170,968	145,929
CASH FLOWS FOR INVESTING ACTIVITIES		
Purchase of tangible capital assets	(481,459)	(32,636)
Disposal of asset, net of amortization and loss on disposal	-	(02,000)
Net cash used by investing activities	(481,459)	(32,636)
CASH FLOWS FOR FINANCING ACTIVITIES		
Term deposits	389,985	(106,613)
Loan payable	-	(40,000)
Net cash used by financing activities	389,985	(146,613)
NET INCREASE (DECREASE) IN CASH FOR THE YEAR	79,494	(33,320)
	•	(,,
CASH - BEGINNING OF YEAR	105,134	138,454
CASH - END OF YEAR	184,628	105,134
Cash consists of: Unrestricted - Cash	184,628	105,134

PURPOSE OF THE ORGANIZATION

The Heart of Hastings Hospice (Hospice) was incorporated on January 31, 1991 without share capital under the laws of Ontario, its activities to be carried out without the purpose of gain for its members. Hospice is a non-profit, volunteer based organization, and registered as a charity under section 149(1) of the Canada Income Tax Act. Accordingly, Hospice is exempt from income taxes, and is eligible to issue official income tax receipts for charitable activities.

The Hospice's mandate is to provide palliative and bereavement support to families and individuals of all ages in Hastings County who are facing life-limiting illness.

1. SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting:

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. The following policies are significant to Hospice:

a) FUND ACCOUNTING

Fund accounting involves accounting segregation, although not necessarily a physical segregation of resources.

The organization uses fund accounting under the restricted method to record and report its transactions whereby:

- i. The Residential Hospice Fund accounts for contributions, donations, bequests and fundraising revenues to be used at the discretion of the organization for expenses to support the ongoing operations of the Hospice. This fund may include internally and externally restricted resources. Unrestricted resources are often utilized to meet the unfunded requirements of the Volunteer Visiting Fund.
- ii. The Volunteer Visiting Fund is used to provide core agency services to assist individuals and their families facing life-limiting illness. The cost of this service is funded in part by Home and Community Care Support Services (HCCSS) and received by Hospice via the terms of a memorandum of understanding (MOU) agreement with Quinte Healthcare Corporation (QHC) (note 7).
- iii. Special Programs Fund is comprised of specific program funding and is provided through agreements not associated with the MOU between Hospice and QHC. Expenditures are externally restricted as specified by funding agreements.

Net assets may be internally or externally restricted. External restrictions are imposed from outside the organization. Internal restrictions are imposed in a formal manner by the Hospice, usually by resolution of the board of directors.

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

b) REVENUE RECOGNITION

- Contributions are recognized as revenue in the related fund when received or receivable, if the amount can be reasonably estimated and collection is reasonably assured.
- ii. Deferred revenue is program funding received which relates to future years' operations and which will be recognized as revenues in the year in which the related program expenditures are incurred.

c) PLEDGES AND BEQUESTS

Pledges and bequests are not recognized as revenue until received.

d) MINISTRY TRANSFERS

Approved Ministry transfers for the over or under payment of grants are recorded upon completion or maturity of the funding contract and presented separately from other liabilities within these statements as amounts Due to Ministry.

e) DONATED SUPPLIES

Contributions of materials are recorded only when such materials have a fair value that can be reasonably estimated and when those materials would have otherwise been purchased in the support of normal operating activities of Hospice.

f) DONATED SERVICES

Hospice receives services donated by citizens interested in the organization's program. The kinds of services provided generally involve the contribution of time. Because of the difficulty in assigning values for such services, these items are not reflected in the financial statements.

g) EXPENDITURE ALLOCATIONS

Expenditures are allocated entirely to specific programs and funds when circumstances are such that the expense is fully attributable to the approved expenditure within that funding budget. In all other circumstances, management applies a ratio to the expense based on the nature of the expenses and a rationale that considers the value of the expense to a specific fund.

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

h) TANGIBLE CAPITAL ASSETS AND AMORTIZATION

Hospice records capital expenditures with externally restricted funds initially at cost and records amortization in accordance with ASNFPO and based on Appendix J of the Ministry of Health and Long-term Care amortization schedules.

Amortization is taken from the date the tangible capital assets are put into use, in accordance with the prescribed estimated life of the asset and is distributed as an expense to the Hospice fund that accounts for the functional centre that benefitted from the use of the asset.

As of March 31, 2023, Hospice has used the following tangible capital asset categories to record assets acquired and are amortized at the following rates:

	<u>Useful life</u>	Amortization method
Building & improvements	20 years	Straight line method
Furniture & equipment	5 years	Straight line method

i) USE OF ESTIMATES

The preparation of financial statements requires that management make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the reporting period. By their nature, these estimates are subject to measurement uncertainty. The effect of changes in such estimates on the financial statement in future periods could be significant.

These estimates are based on management's best knowledge of current events and actions that Hospice may undertake in the future.

Significant items subject to such estimates and assumptions include valuation of accounts receivable, prepaid expenditures, useful life of tangible capital assets, accounts payable and accrued liabilities. Actual results could differ from those estimates.

Differences in actual results from prior estimates are taken into account at the time the differences are determined.

j) FINANCIAL INSTRUMENTS

Hospice initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost, with the exception of cash which is measured at fair value.

The financial assets subsequently measured at amortized cost include accounts receivable.

The financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

2. TANGIBLE CAPITAL ASSETS

Tangible capital asset balances are comprised of the following:

		2023		2022
	Cost \$	Accumulated amortization \$	Cost	Accumulated amortization
Land	45,000	_	45,000	_
Building & improvements	839,926	212,314	379,636	182,095
Furniture & equipment	105,494	72,235	84,324	54,970
	990,420	284,549	508,960	237,065
Net book value		705,871		271,895

Assets currently in use have been acquired with funds generated by the Residential Hospice Fund.

3. DEFERRED REVENUE CAPITAL and DEFERRED CAPITAL EXPANSION FUND

Grants received for the purpose of acquiring or improving tangible capital assets are recorded as deferred revenue capital. These contributions are recognized over the useful lives of the assets purchased. The amortization of deferred revenue capital is recorded as revenue in the statement of operations in the year to which it applies.

Deferred capital contributions consist of the following:

	2023	2022
	\$	\$
Balance, beginning of year	180,697	199,817
Contributions during the year	-	2,912
Less: deferred capital reversed due to disposal of asset	-	
Less: amortization of deferred capital contributions	(20,028)	(22,032)
Balance, end of year	160,669	180,697

During the year the Hospice ran events to raise funds to be used towards increasing the capacity of the Hospice. The expansion of the building will be substantially completed in 2022/2023.

Deferred capital expansion fund consist of the following:

	2023	2022
Balance, beginning of year Contributions during the year Less: amortization of deferred capital contributions Balance, end of year	\$	\$
	147,004	50,504
	125,000	96,500
	(13,825)	
	258,179	147,004

4. PRIOR YEAR RECOVERIES

Contractual agreements with other funding sources may include spending restrictions and completion deadlines occurring at various points in time during the year. Each contract's spending requirements are considered on its own merit with any resulting recoveries to be recorded at the time the amounts are requested by the respective funding source. Unspent funds from funding sources other than the SE LHIN are recorded as deferred revenue until requested by the funder or permission to reallocate the funds for another purpose is obtained.

5. **ECONOMIC DEPENDENCE**

The Volunteer Visiting Program Fund (see page 6) is dependent on the SE LHIN and fundraising revenues contributed by the Residential Fund for its income, and accordingly may be economically dependent for the continuation of its operations on funding from these sources.

SE LHIN (through MOU with QHC) (note 8) does not contract with Hospice with the intent to fully fund the Volunteer Visiting Program Fund activities. Any unfunded portion of this program's expenditures are expected to be paid with fundraising efforts and other support provided by the Hospice.

For the fiscal year ending March 31, 2023, the Volunteer Visiting Program Fund received 98% of its funding from the SE LHIN (through QHC) and 2% of its funding from fundraising efforts accounted for by the Residential Fund. In the previous year 68% of its revenues was provided by SE LHIN and 32% of its revenue was provided by the Residential Fund.

6. FINANCIAL INSTRUMENTS

Hospice is exposed to various risks through its financial instruments. The following analysis provides a measure of the organization's significant risk exposures and concentrations at March 31, 2023.

Liquidity risk

Liquidity risk is the risk that Hospice will not have sufficient cash resources to meet its financial obligations as they come due in the normal course of business. Hospice manages its liquidity risk by monitoring its operating cash flow requirements to ensure financial resources are available.

Other risks

Due to the nature of the operations, the organization is not exposed to significant credit, currency, interest rate or market risks.

Changes in risk

There have been no changes in the Hospice's risk exposures from the prior year for any of the above risks.

7. FUNDING AGREEMENTS

Under a Memorandum of Understanding dated March 25, 2014, QHC contracted with Hospice to provide Visiting Hospice Services. The agreement establishes each parties responsibilities and shall be reviewed every 24 months, and may be extended or amended upon written request of either of the organizations and the subsequent written concurrence of the other. The agreement was extended for another two years effective March 2016.

Effective March 2018 the agreement was extended on a continuous basis while the current funding is under review.

8. GOVERNMENT ASSISTANCE

Revenues from the Government of Canada consist of the following:

	2023	2022
Summer student	\$	\$
Canada Emergency Wage Subsidy		4,228
New Horizons Grant - Dining About Dying		56,942
Chair Dining About Dying	4,667	
	4,667	61,170

9. MUNICIPAL GRANTS

Provincial and municipal grants consist of the following:

	2023	2022
Township of Madoc Municipality of Tweed Municipality of Centre Hastings	\$	\$
	5,000	-
	5,000	_
	1,000	-
	11,000	-

The amounts above were used to support the building expansion fund.